

City of Germantown
SPIRIT Nomination Form

Employee's Name: Lynn Brown Dept: Police Administration

Nominator's Name: Allyson Janelli Date: June 27, 2014

Describe how the nominee demonstrates the core values of service excellence, producing A+ results, initiative, responsibility, innovation and teamwork. Statement should include detailed examples and can be no longer than 2 pages in length.

Lynn Brown deserves to be nominated for the SPIRIT Award for a multitude of reasons. She is consistently early everyday she works. Unless she is ill or has scheduled a vacation well in advance, Lynn will be at work and is very reliable. She constantly assists members of the Police command staff, and members from other departments, with various reports, projects, and assignments. She completes her tasks, and offers assistance to others who may need a helping hand.

Lynn is frequently proposing ways to make not only her duties, but the duties of those she works closely with, more efficient and economically friendly. (For example, she proposed a way to reduce the use of paper and the duplication of documents that end up being produced while maintaining officer files.)

Lynn has is excellent at speaking with and helping members of the community, both in person and when they call looking for police assistance. She is always polite and courteous, and maintains a proper professional attitude.

In the exceedingly rare event that Lynn makes a mistake, no matter how minor, she will admit fault when the fault is actually hers, and she takes responsibility for her actions.

Lynn has routinely participated in City events, such as the United Way drive, and was currently involved in one of the employee survey focus groups.

Lynn Brown is an exemplary employee who deserves recognition for all that she does, and all that she will continue to do. Please consider her for the SPIRIT Award, as she is most deserving of this honor.